

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
November 16, 2010
6:30 P.M.

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Acting Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

Minutes of the Special meeting October 30 and Regular meeting November 2, 2010

Fire department report and Finance report for the month of October, 2010

Bills and payroll for the first half of November, 2010

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments; and state your name for the record as well as stand when speaking.

- Public comments/presentations and non-agenda items
- Presentation: Doug Brown – Department of National Resources – regarding the coyote issue

UNFINISHED BUSINESS:

1. Motion – Remove from the table Special Ordinance 2010-1406.

2. Motion – Adopt Special Ordinance 2010-1406: Approving a variance from parking requirements in the zoning ordinance at 2916 Marshall Avenue. (United Graphics) Midwest Property Management, LLC, PMC Property Management, LLC, and First Trust & Savings Bank – Applicants. (Gover)

NEW BUSINESS:

- 1. Motion – Approve Council Decision Request 2010-1162: Approving Change Order No. 1 in the amount of \$15,700 for the removal of unsuitable material and placement of rock subbase for the YMCA Parking Lot. (Rankin)**
- 2. Motion – Adopt Special Ordinance 2010-1410: Authorizing the sale of Lot 67 in Lake Paradise Subdivision to Dolores Brumleve, current owner of a home on leased premises at Lot 67, Lake Paradise Subdivision, and authorizing the Acting Mayor to sign all documents necessary to complete the transaction. (Commonly known as 2153 Primrose Lane) (Rankin)**
- 3. Motion – Adopt Special Ordinance 2010-1411: Authorizing the sale of Lots 16 & 17 in Lake Paradise Subdivision to Judy Titko, current owner of a home on leased premises at Lots 16 & 17, Lake Paradise Subdivision, and authorizing the Acting Mayor to sign all documents necessary to complete the transaction. (Commonly known as 3361 Pana Lane) (Rankin)**
- 4. Motion – Adopt Special Ordinance 2010-1412: Ratifying the employment agreement with Brandon Burkbyle for the Assistant Public Works Superintendent position. (Ervin)**
- 5. Motion – Approve Council Decision Request 2010-1163: Approving the South Side Drainage Project's Construction schedule and inspection plan, Agreement to provide "as built" plans upon completion, Permanent Easement authorization statement, a revised Emergency Action Plan and an updated Operation & Maintenance Plan. (Ervin)**
- 6. Motion – Adopt Special Ordinance 2010-1413: Authorizing the granting of a permanent easement to the Illinois Department of Natural Resources for part of the property to be used for the South Side Drainage Project. (Rankin)**
- 7. Motion – Adopt Resolution 2010-2819: Establishing a Deferred Compensation Plan (IAFF-FC) to be administered by Nationwide Retirement Solutions. (Gover)**
- 8. Motion – Adopt Special Ordinance 2010-1414: Granting a rezoning of 2100-2120 Western Avenue and 2101-2121 Prairie Avenue from Residential (R) to C-3 Service Commercial. (Community Unit #2 School District and Commercial Refrigeration, Applicants) (Rankin)**
- 9. Motion – Adopt Special Ordinance 2010-1415: Approving a variance to allow the overnight stay of domestic animals accustomed to the use of a pet store located on real estate known as Mattoon MarketPlace. (Gover)**
- 10. Motion – Approve Council Decision Request 2010-1164: Approving a salary range and to seek external recruitment for an Information Technology Assistant, due to the resignation of Hans Warner. (Gover)**
- 11. Motion – Adopt Resolution 2010-2820: Authorizing an \$8,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for services to be rendered from December 1, 2010 to November 30, 2011 on a time and expense basis and authorizing the Acting Mayor to sign all documents. (Gover)**
- 12. Motion – Adopt Resolution 2010-2821: Authorizing a \$2,100 agreement with the Coles County Regional Planning & Development Commission for administration of the Mattoon Revolving Loan Fund for services to be rendered from December 1, 2010 to November 30, 2011 on a time and expense basis and authorizing the Acting Mayor to sign all documents. (Gover)**

COMMUNICATIONS - COUNCIL AND CITY STAFF

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR
ATTORNEY & TREASURER
CITY CLERK
PUBLIC WORKS
COMMUNITY DEVELOPMENT
FIRE
POLICE**

COMMENTS BY THE COUNCIL

Adjourn